



# statistics | news

## MONETARY AND FINANCIAL REPORTING

### Upcoming FR 2900 Seminar

The Statistics Department of the Federal Reserve Bank of Dallas offers free deposit report seminars! These one-day events are full of essential information you need to know in order to accurately file your FR2900 report. Seminars for 2014 will be announced during fourth quarter.

For more information, visit <http://www.dallasfed.org/banking/reporting/index.cfm>, and click on "Seminars." Online registration will begin approximately six weeks prior to the seminar date. An email reminder will be sent when registration opens. If you are not already on our mailing list, please contact us at [FR2900Workshop@dal.frb.org](mailto:FR2900Workshop@dal.frb.org), or you can also contact your analyst to confirm that we have your current email address.

### Quarterly Deposit Reporting Period is Here

By now, you should have received your quarterly notification via email. If you need extra time to file your report, please call your report analyst. More information can be found at: <http://www.dallasfed.org/banking/reporting/index.cfm> under "What's New" Quarterly FR2900 Letter.

### Quarterly FR 2900 Reporters

#### Report period:

Week ending,  
Monday, June 24, 2013

#### Due date:

Close of business,  
Tuesday, June 25, 2013

### Looking for Article Ideas

If you have an FR 2900 issue that keeps you up at night and would like us to address it in a future article, we would love to hear from you! Please email your ideas to the Editor at [Monetaryreports@dal.frb.org](mailto:Monetaryreports@dal.frb.org).

## FR2900 Annual Data Items to be Reported in June

If you offer the following types of accounts, report the one-day balances on your FR 2900 report.

- **BB1**—Total nonpersonal savings and time deposits
- **BB2**—Ineligible acceptances and obligations issued by affiliates maturing in seven days or more (nonpersonal only)
- **CC1**—Net Eurocurrency liabilities (Worksheet to calculate this total is found in the FR 2900 instructions.)

Please go to <http://www.federalreserve.gov/reportforms/default.cfm> for the latest version of the report form and instructions.

### Weekly Filers

Report period ending Monday, July 1, 2013, should include balances for the annual items effective close of business Sunday, June 30, 2013.

### Quarterly Filers

Report period June 18–24, 2013, should include balances for the annual items effective close of business Monday, June 24, 2013.

If your institution will be closed or will not post to the general ledger on that date, report the closing balances of the preceding business day.

## Attention all FR 2910a Reporters!

The time has come again for all FR 2910a filers to submit their data to the Federal Reserve Bank of Dallas. By now you should have received your personalized report form by mail. If you need extra time to file or prepare your FR 2910a, please call your report analyst. We suggest that you retain a photocopy of the report for your records. All data should be reported as follows:

**Report Date:** Close of business, Sunday, June 30, 2013

*(If your institution will be closed on June 30, the closing balances of the preceding business day should be reported.)*

**Due Date:** Monday, July 1, 2013

We are providing a link to our FR 2910a Reporting Guide. This reporting guide includes a copy of the letter explaining the reporting process and Dallas analysts' contact information and can also assist you with specific line item questions. Make sure to check out the 'FR 2910a Worksheet Tips' link contained in this guide. If you need further assistance, please contact one of our staff.

<http://dallasfed.org/banking/reporting/FR2910a.cfm>

## Change Is in the Air!

Reserve Administration Enhancements are scheduled to begin on June 27, 2013. Beginning on this day, a common two-week maintenance period for all depository institutions begins, and a penalty-free band around reserve balance requirements replaces reserve carryover and routine penalty waivers. On June 18, 2013, we will kick start the new Reserves Central–Reserve Account Administration application.

### Creating a Common Two-Week Maintenance Period

Beginning Thursday, June 27, 2013, quarterly FR 2900 reporters will have to follow a new reserve maintenance schedule. Instead of maintaining reserves every seven days for 13 or 14 weeks, quarterly FR 2900 reporters will maintain reserves based on each of their quarterly reports for intervals of six or seven two-week maintenance periods. The implementation of a new reserve schedule does not change the frequency or the amount of data a quarterly FR 2900 reporter must submit to the Federal Reserve. Updated Reserves Maintenance Calendars can be found at:

<http://www.frbervices.org/centralbank/reservescentral/index.html#rmc>

FR 2900 weekly reporters already observe a two-week maintenance period and will experience no change. Weekly reporters will retain their current reporting and reserve maintenance schedules.

### Creating a Penalty-Free Band Around Reserve Balance Requirements

In place of carryover and routine penalty waivers, depository institutions will have a penalty-free band around their reserve balance requirements. A penalty-free band is a range on both sides of a reserve balance requirement within which an institution needs to maintain its average balance over the maintenance period in order to satisfy its reserve balance requirement. The top of the penalty-free band will be set as the institution's reserve balance requirement plus a dollar amount equal to the greater of \$50,000 or 10 percent of the institution's reserve balance requirement. The bottom of the penalty-free band will be set as the institution's reserve balance requirement less a dollar amount equal to the greater of \$50,000 or 10 percent of the institution's reserve balance requirement. A depository institution that maintains balances above its reserve balance requirement, but within the penalty-free band will be remunerated at the interest rate paid on balances maintained to satisfy reserve balance requirements. Balances maintained above the top of the penalty-free band will be remunerated at the interest rate paid on excess balances.

### Introducing Reserves Central–Reserves Account Administration (RC-RAA)

We hope that by now you have taken action and signed up for Reserves Central–Reserve Account Administration (RC-RAA). As of Thursday, June 27, 2013, this application replaces ReserveCalc and FedMail reserve report notifications. Your organization must access the RC-RAA application via the FedLine web access solution to view information for reserves management. All ReserveCalc subscribers have automatically been given access to this new application. All others must set up access to the new RC-RAA application. An online tutorial will be available mid-June on our Reserves Central website.

For questions regarding these changes, please contact:

- Reserves Administration Enhancements, Reserves Management Division (214) 922-5646
- FedLine Web Access Credentials, Customer Contact Center (888) 333-7010, option 1
- FR 2900 Reporting, Brian Bull (214) 922-5433 or Andrea Willis (214) 922-5413

## Spring Cleaning

It is important that Statistics staff analysts be able to reach reporting contacts at all of our depository institutions. We strive to maintain our contact records with the utmost accuracy, but we need your help! We ask you to notify us as soon as possible whenever any of the following occurs:

- Change in email, phone or mailing address
- Change in assignments (no longer preparing the FR2900/FR2900q/FR2910a)
- Adding/changing backup contact for preparation of any reports
- Contact(s) no longer works at the institution

Please forward to us the updated information, including the new contact's name, phone number, extension, email address and fax number. Also, new contacts who will submit your report electronically will need to complete the authorization forms for access to IESUB. Thank you for your cooperation.

## Holidays

We all love holidays! When one occurs during the report week, please report according to the scenario below that best describes your institution's procedures.

Scenario	Proper Reporting
Closed	Carry the previous day's balance forward
Closed but GL posting	Report balances as reflected on GL as of close of business*
Open but NOT GL posting	Carry the previous day's balance forward
Open and GL posting	Report balances as reflected on GL as of close of business*

\* Both sides of the transaction (debit and credit) must be recorded and reported.

During third quarter 2013, the Federal Reserve Bank will observe the following holidays:

**Independence Day**  
**Labor Day**

**Thursday, July 4, 2013**  
**Monday, September 2, 2013**

## Quarterly Deposit Report Deadlines for 2013

Report Dates	Due Dates
Tuesday, March 19–Monday, March 25, 2013	Close of business Tuesday, March 26, 2013
Tuesday, June 18–Monday, June 24, 2013	Close of business Tuesday, June 25, 2013
Tuesday, September 17–Monday, September 23, 2013	Close of business Tuesday, September 24, 2013
Tuesday, December 17–Monday, December 23, 2013	Close of business Tuesday, December 24, 2013

## Electronic Reporting

Quarterly reporting is just around the corner, and there are still a small percentage of institutions faxing their reports to us. While faxing your report to the Fed remains optional on some reports, we would like for you to consider giving IESUB a try when submitting your reports.

Our support team will do their very best to make this transition as quick and easy for you as possible. All we need is a completed IESUB User Request Form for each person at your institution wanting access. We use the information on the request form to create your new user name and password. A separate form will be required to submit reports other than the quarterly FR2900. The best part is that regardless of how many reports you file you only need one user name and one password.

To get started, give one of your support staff listed a call, and they will provide you with a personalized IESUB User Request. You can also use the link below to access a blank user form. Fax all completed forms to (214) 922-5394 or (214) 922-5395.

IESUB Support Contacts: Dianna Elzner at (214) 922-5424, Barbara Askew at (214) 922-6309 or Daion Christenson at (214) 922-5423.

<http://www.frbervices.org/centralbank/reportingcentral/iesub.html>

## Important Information

The links below contain all the latest information you need to correctly file your FR 2900 report. As always, if you have any questions or concerns, please contact us.

[FR 2900 Report Forms, Instructions, and Legitimate Differences](#)

[Regulation D](#)

[Deposit Reclassification Guidelines](#)

[Reserve Maintenance Manual](#)

[Statistics Public Website](#)

[Reporting Deadlines](#)

[IESUB](#)

## The Importance of an Active IESUB Account

Have you ever tried to log into IESUB and received a message informing you that the information you entered is no longer valid? This means that your account has been disabled. Your account's status should always be "enabled"; otherwise, you're at risk of having your account closed. Accounts disabled in this manner are deleted after one year.

Keeping your account enabled is easy to do. Just log into IESUB with your user name and password at least once a month. If you do not log on every 30 days, your account will expire or be disabled. Once your account expires, you will have to reset your password or contact us to reset it for you. If you fail to reset your password, your account will automatically be deleted one year after it has been disabled. To reactivate your account, you will need to complete the paperwork required to create a new account. Contact us if you have questions on this or any other IESUB support issues.

## How to Contact Your Statistics–Monetary and Financial Report Staff

Visit our website at <http://dallasfed.org/banking/reporting> to find electronic versions of *Statistics News* as well as staff names, phone numbers and email addresses.

### Report Analysts

Mario Hernandez, Manager  
(214) 922-5399  
[mario.hernandez@dal.frb.org](mailto:mario.hernandez@dal.frb.org)

Florence Gale  
(214) 922-5412  
[florence.gale@dal.frb.org](mailto:florence.gale@dal.frb.org)

Brian Bull  
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Connie Nevárez  
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James Carroll  
(214) 922-5758  
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Ryan Reeder  
(214) 922-5376  
[ryan.reeder@dal.frb.org](mailto:ryan.reeder@dal.frb.org)

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(214) 922-5481  
[phyllis.conway@dal.frb.org](mailto:phyllis.conway@dal.frb.org)

Kristin Shepard  
(214) 922-5421  
[kristin.shepard@dal.frb.org](mailto:kristin.shepard@dal.frb.org)

Cecile Evans  
(214) 922-5409  
[cecile.evans@dal.frb.org](mailto:cecile.evans@dal.frb.org)

Andrea Willis  
(214) 922-5413  
[andrea.willis@dal.frb.org](mailto:andrea.willis@dal.frb.org)

Jim Foster  
(214) 922-5407  
[jim.foster@dal.frb.org](mailto:jim.foster@dal.frb.org)

#### Statistics Toll-Free Phone Number

(800) 411-5429

#### Fax Numbers

(214) 922-5394  
(214) 922-5395  
(214) 922-5345

#### Technical Support (IESUB)

Daion Christenson  
(214) 922-5423  
[daion.christenson@dal.frb.org](mailto:daion.christenson@dal.frb.org)

Dianna Elzner  
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[dianna.elzner@dal.frb.org](mailto:dianna.elzner@dal.frb.org)