



statistics | news

MONETARY AND FINANCIAL REPORTING

Quarterly Deposit Reporting Period Is Here

By now, you should have received your quarterly notification via email. If you need help regarding this report, please call your report analyst. More information can be found at www.dallasfed.org/banking/reporting/index.cfm under "What's New," Quarterly FR 2900 Letter.

Quarterly FR 2900 reporters report period:

Week ending,
Monday, March 21, 2016

Due date:

Close of business,
Tuesday, March 22, 2016

Upcoming FR 2900 Seminars

The Statistics Department of the Federal Reserve Bank of Dallas offers free deposit report seminars! These one-day events are full of essential information you need to know in order to accurately file your FR 2900 report. Seminars for 2016 are shown below:

| Date | Location |
|-----------------|----------|
| August 17, 2016 | Dallas |

For more information, visit www.dallasfed.org/banking/reporting/index.cfm, and click on "FR 2900 Seminars." Online registration will begin approximately eight weeks prior to the seminar date. An email reminder will be sent when registration opens. If you are not already on our mailing list, please contact us at FR2900Workshop@dal.frb.org, or you can also contact your analyst to confirm that we have your current email address.

Important Information

The following link contains all the latest information you need to correctly file your FR 2900 report: www.dallasfed.org/banking/reporting/index.cfm. As always, if you have any questions or concerns, please contact us.

Looking for Article Ideas

If you have an FR 2900 issue that keeps you up at night and would like us to address it in a future article, we would love to hear from you! Please email your ideas to the editor at Monetaryreports@dal.frb.org.

Your Comments Are Important to Us

By now you may be aware that the new system, Reporting Central, will not facilitate the submission of text explanations for the FR 2900 report. In the IESUB application, users were given access to submit text remarks along with their report. Your explanations are just as important as the financial data that you submit, and we encourage you to continue or begin submitting your remarks via email to your analyst. The more information you share, the better. Information regarding new business products or unusual transactions that could substantially impact balances helps the analyst eliminate the need to question your institution's activity and provides a clearer picture to the users of the data.

FR 2900 Example:

Other Demand (A1C) \$20 million increase on March 3

Answer: \$20 mil corporate DDA increase occurred from the sale of a car dealership.

Other transactions such as mergers, acquisitions, capital injections or something as simple as a system conversion affect the data as well, and we welcome that information in advance when possible. Communicating these types of changes to your analyst as early as possible will reduce the time to resolve questionable data issues and mitigate the risk of impeding deadlines. If you would like to know who your analyst is, please give us a call at 214-922-5401.

Annual Salary Survey Approaching

The Statistics Department at the Federal Reserve Bank of Dallas conducts an annual salary survey of various official and nonofficial positions at commercial banks in the Eleventh Federal Reserve District. We are currently seeking participants for the 2016 survey. The information collected is compiled to provide banks with relevant and comparative salary data classified by bank deposit size and geographic location. The results of the survey are published annually and available for purchase at a cost of \$200 per copy. The benefit of your participation is a **FREE** copy of the results.

Past respondents have found the survey useful for comparing salaries and benefits to similar institutions, planning annual budgets and compensation, ensuring that officers and employees are fairly compensated and determining the prevailing pay rate for specific positions. The survey results will be distributed electronically as both a PDF file and as an Excel spreadsheet that can be easily uploaded into salary benchmarking software.

If you are interested in participating in the 2016 Salary Survey, please send an email to salarysurvey@dal.frb.org or call Dianna Elzner at 214-922-5424 or Daion Christenson at 214-922-5423.

Reporting Central

As we conclude the Federal Reserve's multiyear initiative to transition reports to the Reporting Central application, the FR 2900Q report will be migrating to Reporting Central with the March 21, 2016, as of date.

Reporting Central requires that you possess a physical token issued by the Federal Reserve Customer Contact Center. It is important that you initiate the credentialing process so that you are prepared to submit your reports via the new application. We encourage all respondents to contact their End User Authorized Contact (EUAC) to begin the credentialing process today. Additional information about the Reporting Central application, including an online resource center, is available at www.frbservices.org/centralbank/reportingcentral/index.html.

For those with credentials who are in need of a password reset, please contact the Customer Contact Center (CCC) at 888-333-7010.

Please remember that an RC-1 form is required when deleting subscribers who no longer require access to Reporting Central. Please email these RC-1 forms to: dallas.electronicreporting@dal.frb.org.

For additional assistance, please contact Daion Christenson at 214-922-5423 or Dianna Elzner at 214-922-5424.

Spring Cleaning

It is important that Statistics staff analysts be able to reach reporting contacts at all of our depository institutions. We strive to maintain our contact records with the utmost accuracy, but we need your help! We ask you to notify us as soon as possible whenever any of the following occur:

- Change in email, phone or mailing address
- Change in assignments (no longer preparing the FR 2900/FR 2900q/FR 2910a/FR 2644)
- Adding/changing backup contact for preparation of any reports
- Contact(s) no longer works at the institution

Please forward the new contact's information including the contact's name, phone number and extension, fax number and email address. Also submitting your report electronically requires a token, Reporting Central Access, and the completion of an RC-1 form by your End User Authorized Contact (EUAC). Any questions regarding the credentialing process should be directed to Daion Christenson. She can be reached at 214-922-5423 or via email at daion.christenson@dal.frb.org.

Holidays

We all love holidays! When one occurs during the report week, please report according to the scenario below that best describes your institution's procedures.

| Scenario | Proper Reporting |
|-------------------------|---|
| Closed | Carry the previous day's balance forward |
| Closed but GL posting | Report balances as reflected on GL as of close of business* |
| Open but NOT GL posting | Carry the previous day's balance forward |
| Open and GL posting | Report balances as reflected on GL as of close of business* |

* Both sides of the transaction (debit and credit) must be recorded and reported.

During second quarter 2016, the Federal Reserve Bank will observe the following holiday:

Memorial Day

Monday, May 30, 2016

Quarterly Deposit Report Deadlines

| Report Dates | Due Dates |
|--|---|
| Tuesday, March 15–Monday, March 21, 2016 | Close of business Tuesday, March 22, 2016 |
| Tuesday, June 21–Monday, June 27, 2016 | Close of business Tuesday, June 28, 2016 |
| Tuesday, September 20–Monday, September 26, 2016 | Close of business Tuesday, September 27, 2016 |
| Tuesday, December 20–Monday, December 26, 2016 | Close of business Tuesday, December 27, 2016 |

How to Contact Your Statistics–Monetary and Financial Report Staff

Visit our website at <http://dallasfed.org/banking/reporting> to find electronic versions of *Statistics News* as well as staff names, phone numbers and email addresses.

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