



June 29, 2017

To: Individuals Who Electronically Submit the Report of Changes in Organizational Structure (FR Y-10)

I am writing to make you aware that the Federal Reserve System has strengthened its password policy concerning logging into FR Y-10 Online (the electronic application for the Report of Changes in Organizational Structure). If you log onto FR Y-10 Online after July 9, 2017, you will need to change your password to meet the new requirements.

Below is a chart indicating the new password requirements.

New Password Requirements - Implementation July 10, 2017

New Password must meet the following criteria:

- **At least 12 characters long**
- **At least one letter and one number**
- **At least one special character from ! @ # \$ % ^ & * . () _**
- **Must not contain the username, user's first name, or last name**
- **Must not contain the word "password"**
- **Must not be one of your 10 previously used passwords**

Reporters will be forced to change their passwords every 60 days.

This change is being made to comply with Federal Information Security Management Act requirements and will provide a more secure environment for you to submit your FR Y-10 reports to the Federal Reserve electronically. Paper reports can still be submitted but respondents are strongly encouraged to submit their data electronically.

If you have any questions about this new change in password policy, please contact Mike Frank at mike.frank@dal.frb.org/214-922-6212, Angela Flowers at angela.flowers@dal.frb.org/214-922-6173, or Joezi Xe at joezi.xe@dal.frb.org/214-922-5414. Thank you.

Mario Hernandez
Assistant Vice President
Statistics Department